



Lupus Air Services Ltd

Standard Crewing conditions

1 General

This document sets out the terms and conditions whereby Lupus Air Services Ltd supplies the services of one or more people for the purposes of acting as crew on aircraft for a temporary period. This includes acting as an Instructor conducting training of other crewmembers.

2 Crew standards

The person supplied by LAS will be correctly qualified to carry out the requested services, including any secondary qualifications over and above pilot licensing/certification that may be required by operating regulations.

They will have the level of experience in their role that may be required by the customer's insurance and/or Company policy.

They will at all times conduct themselves in a manner that reflects well on the customer.

The agreement may stipulate a named person. If it does not, then LAS may substitute another suitably qualified person at any time at their discretion.

3 Daily rates

The daily rate for each crewmember will be detailed in the agreement. This rate is due per 24 hour period running from 0000 to 2359 at the home base of the crewmember. The agreement may stipulate different rates for rest, standby or travel days from working days.

4 Expenses

All travel, accommodation and aircraft expenses incurred by the crewmember will be recharged to the customer at cost.

Subsistence while away from home will either be recharged at cost or covered by a *per diem* payment at a rate set down in the agreement.

5 Deposit

Lupus Air Services Ltd reserves the right to ask for a payment in advance of up to 100% of the contract fee plus an amount to cover expected expenses.



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6 Travel and Accommodation standards

Hotels will be a minimum of international four star rated, or the best available if no such hotels exist at the location.

Flights in excess of four hours' duration will be in Business class or the equivalent.

If travelling short haul on a "Low-Cost" carrier, then the ticket shall include priority boarding and one hold bag.

7 Cancellation

In the event of cancellation of the booking within 24 hours of the start, or shortening of the duration of the agreement, then 1 days' fee will be due in addition to payment for time already completed.